



TOWN OF BELMONT

613 Back Belmont Road Belmont, ME 04952
PHONE (207) 342-5722 FAX (207) 342-2252
www.belmontme.org

Site Inventory and Analysis Report (Major Developments Only)

1. Owner(s) of Record: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Property Map: _____ Lot(s): _____

2. Applicant: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Consultant: _____

Mailing Address: _____

Phone Number: _____ Email: _____

(Please use separate sheet of paper to list other consultants if necessary)

3. Attach five (5) copies of an accurate scale plan of the parcel at a scale of not more than one hundred (100) feet to the inch showing at a minimum:

- a. The name of the development, north arrow, date and scale.
- b. The boundaries of the parcel.
- c. The topography of the site at an appropriate contour interval (2 foot to 5 foot) depending on the nature of the use and character of the site.
- d. Major natural features of the site including wetlands, streams, ponds, flood plains, groundwater aquifers, significant wildlife habitats or other important natural features.
- e. Existing restrictions or easements on the site.
- f. The location and size of existing utilities or improvements servicing the site.

- g. Soils information if onsite sewage disposal is proposed. This information should be detailed enough to allow those portions of the site not suitable for on-site disposal systems to be identified.
4. Five (5) copies of a narrative describing the existing conditions of the site, the proposed use and the constraints or opportunities created by the site. This submission should include any traffic studies, utility studies, market studies or other preliminary work that will assist the Planning Board in understanding the site and the proposed use.
 5. Five (5) copies of a site analysis plan at the same scale as the inventory plan highlighting the opportunities and constraints of the site. This plan should enable the Planning Board to determine which portions of the site are unsuitable for development or use, which portions of the site are unsuitable for on-site sewage disposal if public sewerage is not available, which areas of the site have development limitations (steep slopes, poor soils, wetlands, aquifers, wildlife habitat, scenic areas, flood plains, drainage, etc.) which must be addressed in the development plan, areas where there may be off-side conflicts or concerns (i.e., noise, lighting, traffic, etc.) and areas well suited to the proposed use.
 6. A summary narrative of the key constraints and opportunities which need to be addressed in the development plan.

Office Use Only

Date Submitted to CEO: _____ CEO Signature: _____

Date Reviewed by Planning Board (Planning Board Meeting Date): _____

Application Complete

Application Incomplete for following reasons: _____

Planning Board President Signature: _____