

# Town of Belmont

613 Back Belmont Road\*Belmont, ME 04952  
 (207)342-5722\*www.belmontme.org\*

## Building/Land Use Permit Application

Permit Number

Building Permit Fee

Date Paid


<b>Applicant Name:</b>		<b>Property Owner:</b>		
<b>Applicant Address:</b>		<b>Owners Address:</b>		
<b>Applicant Phone Number:</b>		<b>Owners Phone Number:</b>		
<b>Location/Property Address:</b>		<b>Map:</b>	<b>Lot:</b>	<b>Lot Size:</b>
<b>Flood Plain:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Septic Permit Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Existing System <small>*If Yes Attach Permit Copy</small>		<b>Internal Plumbing Permit Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Existing System <small>*If Yes Attach Permit Copy</small>	
<b>Land Use District:</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Rural Residential <input type="checkbox"/> Rural <input type="checkbox"/> Landfill Protection Overlay <input type="checkbox"/> Shoreland <small>*Shoreland application required</small>				
<b>Additional Permits, Approvals, and/or Reviews Required:</b> <input type="checkbox"/> Planning Board Review <input type="checkbox"/> DEP Permit <input type="checkbox"/> 911 Address Permit <input type="checkbox"/> Driveway Entrance Permit <input type="checkbox"/> Other _____ <input type="checkbox"/> Sole Proprieter Application				
<b>Proposed Structure/Use:</b>				
1. <input type="checkbox"/> Residential <input type="checkbox"/> Commercial 2. <input type="checkbox"/> New Structure <input type="checkbox"/> Addition <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Change of Use <input type="checkbox"/> Home Occupation <input type="checkbox"/> Mobile Home <input type="checkbox"/> Relocation of Existing Structure <input type="checkbox"/> Other _____ 3. <input type="checkbox"/> Full Basement <input type="checkbox"/> Frost Walls <input type="checkbox"/> Insulated Slab <input type="checkbox"/> Non-Insulated Slab <input type="checkbox"/> Posts 4.   Proposed Structure Size _____ feet wide by _____ feet long 5.   Proposed Structure Height _____      6.   Number of Stories _____ 7.   Total Square Footage _____      8.   Total Area(footprint) _____ 9.   Number of Bathrooms _____      10.   Number of Bedrooms _____ 11.   Setbacks Front Setback _____      Side Line Setback _____      Other Structure Setback _____ Rear Setback _____      Side Line Setback _____      Other Structure Setback _____				
<b>Mobile/Manufacture Home:</b>				
Make _____ Year _____ Size _____ feet wide by _____ feet long Serial Number _____				

**Accessory Structure 1:**

1.  Garage     Barn     Shed     Deck     Other \_\_\_\_\_
2.  Full Basement     Frost Walls     Insulated Slab     Non-Insulated Slab     Posts  
 Other \_\_\_\_\_
4. Proposed Structure Size \_\_\_\_\_ feet wide by \_\_\_\_\_ feet long
5. Proposed Structure Height \_\_\_\_\_    6. Number of Stories \_\_\_\_\_
7. Total Square Footage \_\_\_\_\_    8. Total Area(footprint) \_\_\_\_\_
8. Setbacks  
Front Setback \_\_\_\_\_ Side Line Setback \_\_\_\_\_ Other Structure Setback \_\_\_\_\_  
Rear Setback \_\_\_\_\_ Side Line Setback \_\_\_\_\_ Other Structure Setback \_\_\_\_\_

**Accessory Structure 2:**

1.  Garage     Barn     Shed     Deck     Other \_\_\_\_\_
2.  Full Basement     Frost Walls     Insulated Slab     Non-Insulated Slab     Posts  
 Other \_\_\_\_\_
4. Proposed Structure Size \_\_\_\_\_ feet wide by \_\_\_\_\_ feet long
5. Proposed Structure Height \_\_\_\_\_    6. Number of Stories \_\_\_\_\_
7. Total Square Footage \_\_\_\_\_    8. Total Area(footprint) \_\_\_\_\_
8. Setbacks  
Front Setback \_\_\_\_\_ Side Line Setback \_\_\_\_\_ Other Structure Setback \_\_\_\_\_  
Rear Setback \_\_\_\_\_ Side Line Setback \_\_\_\_\_ Other Structure Setback \_\_\_\_\_

**Accessory Structure 3:**

1.  Garage     Barn     Shed     Deck     Other \_\_\_\_\_
2.  Full Basement     Frost Walls     Insulated Slab     Non-Insulated Slab     Posts  
 Other \_\_\_\_\_
4. Proposed Structure Size \_\_\_\_\_ feet wide by \_\_\_\_\_ feet long
5. Proposed Structure Height \_\_\_\_\_    6. Number of Stories \_\_\_\_\_
7. Total Square Footage \_\_\_\_\_    8. Total Area(footprint) \_\_\_\_\_
8. Setbacks  
Front Setback \_\_\_\_\_ Side Line Setback \_\_\_\_\_ Other Structure Setback \_\_\_\_\_  
Rear Setback \_\_\_\_\_ Side Line Setback \_\_\_\_\_ Other Structure Setback \_\_\_\_\_

**Total Combined Square Footage:**

*Proposed Structure (#7) or Mobile/Manufactured Home (Width x Length) + Accessory Structure 1 + Accessory Structure 2 + Accessory Structure 3 = \_\_\_\_\_*

**SITE PLAN:**

Please include-

1. Lot lines with dimensions in feet
2. Location of all driveways, roads and right of ways.
3. Locations of all wells and septic systems.
4. Distance in feet to all shorelines, wetlands, Shoreland Zones, streams or brooks.
5. Any Existing Structures, dwellings, out buildings, decks, exterior stairs or accessory structures and their locations and dimensions.
6. The proposed structure, additions and/or changes and their dimensions.
7. Areas to be filled or graded.
8. Areas to be cleared or trees removed.
9. Methods and locations of erosion control if needed.

**Applicant Statement:**

**I certify that all information submitted on this application is true and correct.  
I further understand that it is my responsibility to know and comply with local ordinances.**

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

**Office Use Only**

**Application Approval or Denial:**

This Application has been-       Approved       Denied

Reason for Denial:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved with the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Code Enforcement Officer Signature

\_\_\_\_\_  
Date

**Applications should be completed in its entirety and returned with the to:  
Town of Belmont  
613 Back Belmont Road  
Belmont, ME 04952**